



Bluenose Autosport Club

Performance Rally Organizing Committee

Meet

NOTES	THURSDAY MAY 16, 2024	7:00 pm – 8:00 PM	
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LOCATION	Virtual & Crossroads Restaurant
MEETING CALLED BY	Mel Smith
NOTE TAKER	Barb Coleman
ATTENDEES	Online: Barb Coleman, Onsite: Cathy Partridge, Brian Partridge, Kevin Himmelman, James Partridge, Mel Smith, Chris Moore
DATE OF NEXT MEETING	TBD – Debrief meeting to be set up for June

Action Items

Action	Person Responsible	Due Date
Prepare for manual 50/50 draw on Sunday	Barb Coleman	2024-06-01
Purchase BBQ and snack food	Cathy Partridge / Kevin Himmelman / Heidi Fennell	2024-05-30
Green Crew route inspection #2	Brian Partridge / Chris Moore	2024-05-18
Plan Volunteer Training Session – week of May 13th	Mel Smith / Clarke Paynter	2024-05-30
Post Seed Starting order to website	Barb Coleman	2024-05-17
Email Starting Order	Barb Coleman	2024-05-17
Develop and distribute a paddock map to competitors and PRC	Barb Coleman	2024-05-20
Get CARS Insurance and permits from Mal	Barb Coleman	2024-06-01
Bring Tables	Barb Coleman, James Partridge, Brian Partridge	2024-06-01
Subaru Trailer	Jake Paynter	2024-06-01
HQ Trailer and Generator	Mel Smith	2024-06-01
Food	Cathy Partridge / Kevin Himmelman	2024-06-01
Volunteer assignments and communication	Cathy Partridge	2024-06-01
BBQs	Kevin Himmelman / James Partridge	2024-06-01
Printing	Barb Coleman	2024-05-23
Signage set up	Mel Smith / James Partridge	2024-06-01

Agenda topics

Action Item Updates

- Routebook done and sent to Green Crew and organizers. Final updates will be done after next Green Crew run.
- Volunteer position list sent to Cathy
- Cathy connected Ham radio organizer Jason Ingraham
- Barb added Cathy to Photographer's Facebook group chat.
- Trail signs have been posted
- One rallysprint entrant switched to run the Rally
- Starter Pistol – As per the RCMP, no permit is required, but it is strongly **not** recommended
- Spectator documentation has been developed and is on the website
- Mal says he has someone for Steward, but we don't have a name yet. (Barb to follow up)
- Portapotties ordered

Competitors Discussion

- Seeding for 6 entrants:
 - o Jon / Tim
 - o Cal / Meg
 - o Ian / Gordon
 - o Blu / Heidi
 - o James / Daphne
 - o Ryan / Mike
- Determined that the new Rally team in a 4WD will go after the 2WD entry.
- We can reseed at lunch if needed
- Starting order to be posted on website and emailed to competitors (Barb)

Discussions:

Budget and Sponsorship

- Barb will coordinate for a manual 50/50 draw on Sunday, June 2nd on site
- Subaru banners/snow fence will be set up

Roads and Areas

- Green Crew is scheduled to this week and get changes back to Barb for route book
- Tree stump – chain saw on Saturday
- Saturday - signage set up – including end of driveway

Locations, Buildings, Food

- Trailer for HQ with Generator. - Mel will bring his trailer and generator.
- Tables – Barb, Pidge and Brian will each bring one
- Pidge will pick up Mal's BBQ and Kevin H. will bring his.
- Kevin H. and Cathy will look after food for snacks, drinks and supper (Barb has 2 cases of water already).
- two Porta potties ordered– 1 for HQ and 1 for the Spectator area
- Subaru Trailer – set up at start / finish control – Jake is bringing it -
- Paddock Map – Barb to develop and post on website and send out to PRC and competitors
- We may be able to make use of leftover food from 4H group

Volunteers

- Boost of Facebook post has been done
- Cathy is starting one-on-one communications with volunteers about their assignments.
- Mel to check in with Clarke about interest in a volunteer class

- Mark Grandmaison will be available on Sunday to help with command control (waiver control, paddock control, other duties as required)

Registration, Routebook, Admin

- Printing – Barb to get documents to Blu for printing a week before. Blu will bring hard copies to HQ on Saturday.
- Any other paperwork required will be delivered Saturday morning (Barb to arrange)

Timing, Scoring, Radios

- Mel to test CB radios on Saturday as possible use instead of air horns.
- Air horns are still an option
- Mel will buy two new air horns from amazon for a trial

Safety (Fire/Rescue)

- MRTS will be positioned at the Start/Finish Pine, and at the Y for Spruce

Misc.

- Stop watches – Pidge
- Master Clock and Bulletin Board will be put in Subaru Trailer at Start/Finish
- Spectator control discussed – keep spectators static when rally cars are on the move (in transit)
- Barb to chase Mal for CARS insurance and permits