



Bluenose Autosport Club

Performance Rally Organizing Committee

Meet

NOTES	THURSDAY MAY 2, 2024	6:30 pm – 7:30 PM	
--------------	-----------------------------	--------------------------	--

LOCATION	Virtual & Crossroads Restaurant
MEETING CALLED BY	Mel Smith
NOTE TAKER	Barb Coleman
ATTENDEES	Online: Barb Coleman, Paul Delaney Onsite: Cathy Partridge, Brian Partridge, Kevin Himmelman, James Partridge, Mel Smith, Dawn Negus
DATE OF NEXT MEETING	Thursday May 16 , 2024 @ 6:30pm ONLINE

Action Items

Action	Person Responsible	Due Date
Steward Reports – Mal to review Barb’s after action notes to make a Steward’s report for 2023 Trout Lake for the record.	Mal Swann	2024-05-16
Recruit volunteers (get their email address to chiefmarshall@bluenoseautosport.ca) - ongoing	All	2024-09-21
Recruit volunteers with four wheel drive road legal vehicles for open and close of Trout	All	2024-09-01
Draft up Spectator PDF document – in progress	Barb Coleman	2024-05-16
Prepare for manual 50/50 draw on Sunday	Barb Coleman	2024-06-01
Purchase BBQ food	Cathy Partridge / Kevin Himmelman / Heidi Fennell	2024-05-30
Purchase Volunteer Snacks	Cathy Partridge / Kevin Himmelman / Heidi Fennell	2024-05-30
Order 2 Portapotties	Barb Coleman	2024-05-23
Prepare Routebook first draft – in progress	Barb Coleman	2024-05-05
Green Crew route inspection	Brian Partridge / Mal Swann	2024-05-05
Plan Volunteer Training Session – week of May 13th	Mel Smith / Clarke Paynter	2024-05-13
Recruit Steward – Mel called Dave Noble’s but he is working that weekend so not available. Mel to reach out to Clarke and see if there are any other options Mel trying to reach Dave Hull as well	Mel Smith	2024-05-16

Draft list of volunteer positions for Cathy – in progress	Barb Coleman	2024-05-06
Starter Pistol option – check with RCMP on regulations (permit required?)	Barb Coleman	2024-05-16
Electric Whistle test	Paul Delaney	2024-05-16
Check with RallySprint entrants to see if they want to run the Stage Rally	Barb Coleman	2024-05-04
Communicate (email and FB) that there will be no RallySprint	Barb Coleman / Heidi Fennell	2024-05-10
Post Trail Signs	Mel Smith / James Partridge	2024-05-05
Add potential apprentice coordinators to PRC distribution list	Barb Coleman / Heidi Fennell	2024-05-16
Add Cathy to FB Photographers group - done	Barb Coleman	2024-05-05
Ham Radio connection to chief marshall	Barb Coleman	2024-05-05
Recruit someone for Waiver control	Barb Coleman	2024-05-16

Agenda topics

Action Item Updates

- Barb sent after-action notes for Trout Lake 2023 sent to Mal Swann for Steward Report.
- We can't get a Rafflebox set up done in time for Ledwidge, but we'll plan for Trout Lake in September and do a manual 50/50 draw for Ledwidge on the Sunday.
- Supp Regs and Safety Plan posted and communicated to membership, competitors, and associated clubs.
- Dawn Negus and Mitchell Parker have been recruited as possible future assistant/apprentice coordinators. They will be shadowing the PRC for now. Barb to have them added to the PRC distribution list for minutes and meetings.
- A Facebook post and email blast has gone out for a call for volunteers. Facebook post includes a financial boost for 2 weeks.
- Permit application for CARS has been sent to Mal Swann.
- Kevin Partridge is confirmed for Scrutineer. He will not be there on Saturday, but will do some pre-screening of cars and will be available on Sunday.
- Ledwidge Authorization letter is signed and on file.
- Ian is bringing the CB Radios to Ledwidge on Saturday June 1st, for Mel to test.

Competitors Discussion

- We have 2 Rallysprint registrations and 4 Stage Rally registrations
- One of the Rallysprint entrants has confirmed that they will run Stage Rally if there is no RallySprint.
- With only 2 entrants, we will not be running the RallySprint.
- Barb will inform the two entrants and confirm if they want to run Stage Rally or not.
- Barb to issue an email and Facebook communication about no RallySprint.

Discussions:

Budget and Sponsorship

- Barb will coordinate for a manual 50/50 draw on Sunday, June 2nd on site
- We still don't have word on Subaru sponsorship for 2024, but we will still put up Subaru banners

Roads and Areas

- Roads look good, although there are a few piles of logs on the side of some trails, due to active

logging.

- Green Crew is scheduled to run Sunday, May 5th
- Mel has his trail signs ready and will be out to put them up this weekend.

Locations, Buildings, Food

- Trailer for HQ with Generator. - Mel will bring his trailer and generator.
- Tables – Barb will bring one – Pidge has one – we need one more.
- Pidge will pick up Mal's BBQ and Kevin H. will bring his.
- Kevin H. and Cathy will look after food for snacks, drinks and supper (Barb has 2 cases of water already).
- We will order two Porta potties – 1 for HQ and 1 for the Spectator area

Volunteers

Boost of Facebook post has been done

We have 14 volunteers so far:

Chris Moore for one captain.

Mel to call Jake Paynter to see if he will be the second captain

6 people for Start Finish

3 roadblockers

2 sweep

Car 0– Devon Thorpe in his Side by Side

Car 99 – Scott Fisher

Barb will add Cathy to the FB group of photographers, and she can coordinate and communicate with them from there. Photographers could be placed as blockers, positioned at the midway point, or near the spectator area.

Ham Radio Positions (7) – start, finish, halfway, HQ, MRTS, Car 0, Car 99

Barb will reach out to Ham Radio coordinator with cc: to Cathy for communication.

Steward

- Dave Noble has been reached and is not available that weekend.
- Mel to try to reach Dave Hull and Clarke Paynter to see what other options we have.

Barb will not be able to make it to the rally site on Saturday, June 1st, as it is an sARL bike weekend. Barb will ensure required documents make it out for Saturday morning (Route Books, Waiver List, Registration List, etc.) – Paul Delaney, James Partridge, and/or Mark Grandmaison may be able to assist.

Barb will still be there on Sunday for Scoring, and other duties.

Barb to recruit someone to control waiver wristbands on Sunday (Sherry Holt or Mark Grandmaison)

Registration, Routebook, Admin

- Supp Regs and Safety Plan submitted to CARS, posted to website and communicated to all competitors, membership and associated clubs.
- Routebook is in progress and will be ready for Green Crew before Sunday, May 5th.
- Ensure Authorization Letter is printed and available in the paperwork for volunteers on the trail
- Ensure the Self Declaration form is printed and available on Saturday/Sunday.

Timing, Scoring, Radios

- Mel to test CB radios on Saturday instead of air horns.
- Other options may include starter's pistol, electric whistle or bear bangers.

Safety (Fire/Rescue)

- MRTS will be positioned at the Y, with a ham radio. Able to respond either way down the course, as required.

Misc.

- Pidge has the award plaques
- Champagne has been purchased.
- Fire Extinguishers have been serviced. Two of them will need to be replaced next season.