



# Start Control Registration Sheet

1	2	3	4	5
6	7	8	9	0

Write in your numbers.

Stage-

Controller:

Car#		(In)		(Out)			Remarks
Hr	Min	Hr	Min	Sec			
<b>0</b>							<i>Enter the cars in the order they arrive</i>
							1
							2
							3
							4
							5
							6
							7
							8
							9
							10
							11
							12
							13
							14
							15
							16
							17
							18
							19
							20
							21
							22
							23
							24
							25



# Start Control Roles & Tasks

*Control access to the area, note the passage of the crews, allocate one hour and give the start.*

- Do not change tasks during a timed event.
- Choose the person who best writes to fill out the record sheet and time cards.
- Establish radio contact with the event manager and the end control point. Avoid talking unnecessarily.
- Record the times on the record sheet and on the crew card. The hours are in 24 hours.
- Never re-write to a number to correct. Always scratch the bad and write the good one next to it.
- Write very clearly. Always initialize a correction.
- Announce the start time of the first car to the event manager (or HQ) via radio.
- If there is a problem or change in an event, notify the crews in writing and have them sign.
- Count the number of vehicles that have passed through your control. Return documents to vehicle 99.
- Repeat the following steps as many times as your team is assigned to a timed event.
- When the number of people is insufficient, an employee has more than one responsibility.

## Controller 1 – Responsible for Controlling Entry into Time Control. [yellow]

- Record the time of entry of a crew in the control area. **Reminder: A crew is in the control area when at least one member passes through the yellow control panel.**
- Make sure you understand the time requested. Repeat the requested time.
- Enter the car number, the time of entry in the zone (HH: MM) on the register sheet.
- Record the time on the crew time card.
- Usually, the time requested by the crew must match the actual time on your watch. If there is a difference between the one requested and the actual time: enter the actual time. **EXCEPTION:** If the event director authorizes you to anticipate the crews, you **MUST** enter the time requested by the crew on the time card and the record sheet. Always clearly tell the crew that you allow it to enter.
- Return the time card to the crew. Make sure the co-driver is in agreement.
- Ensure that the crew is securely fastened (belts, helmets, Hans). Notify the crew if this is not the case.

## Controller 2 – Responsible for providing a time to the crew. [red]

- Allow at least TWO minutes between the entry time and the start time of the stage.
- REGIONAL: give the start times every two minute.
- The start is always at the full minute, ie at 00 seconds.
- Enter the car number, the time of departure (HH: MM: 00) on the registration sheet.
- Record the time on the crew time card.
- Return the time card to the crew. Make sure the co-driver is in agreement.
- Advance the vehicle to the starter panel.

## Contrôle 3 – Responsible for starting the team [Red]

- Check the time of departure on the crew time card.
- Make sure that the window is raised (a maximum opening of 2 inches tolerated).
- Announce aloud the 60 " - 30 " - 15 " - 10 " and the last five seconds one by one. Use your fingers to show the last 5 second count down.
- Take note of the crew making a false start. Specify the number of seconds in advance.